

Important Changes to the attached proposed UUCC Budget for Fiscal Year 2017-2018

(July 1, 2017 - June 30, 2018)

1. To honor the very generous unrestricted gift that Ginny Christie made to UUCC, we will utilize \$5,000 to upgrade our Internet capacity and to fund a new monthly program called Faith Cafes. The internet upgrade will increase the speed and reliability of our Wi-Fi in the church building and extend Wi-Fi to the Drew House. The balance of Ginny's gift the Board intends to add to our endowment, and Janine Bonk will endeavor to raise a matching \$25,000 during the rest of our Silver Anniversary year.
2. Rental income is projected to increase some once the Internet upgrade is complete.
3. To balance the budget this year, the Board has decided to pay half of our church's membership dues to the UUA-NER (the North-East Region of the Unitarian Universalist Association). The other half we hope to raise through direct member payments of the per-person dues, currently \$79. When making this decision, each Board member committed to pay our own member dues in addition to our annual pledges because we believe in doing all we can to be a Fair Share congregation.
4. The Small Group Minister's (SGM's) stipend line is zero this year. This change reflects (1) the fact that our current SGM Coordinator, Luke Curtis, recently resigned from this position; and (2) it seems a good time to evaluate the SGM program and how to best support it. As a result, the Board chose to increase the SGM Committee budget by \$200, to support exploration opportunities.
5. Due to high support for our Music programs, and the dedication of Dan Gilbert as UUCOO Director, the Board proposes increasing his stipend by \$500 this year.
6. A 2% COLA has been added to the following salary lines: Music Director, RE Sunday Coordinator, and RE Youth Advisor.
7. Our Office Administrator will take on some of the check-writing duties in an effort to decrease the workload on UUCC's Treasurer. As a result, the Board proposes increasing Lynn's hours from 24 to 27 per week, and increasing her hourly pay to \$16 per hour.

Attached: balanced budget as approved by the Board on 5/18/17

	Operating Fund	Temporarily Restricted	Permanently Restricted
INCOME			
FY 17-18 Pledge Payments	\$ 150,000		
FY 18-19 Pledge Payments		\$ 10,000	
Annual Pledge Payments	\$ 150,000		
Annual Year-End Appeal	\$ 2,100		
Capital Campaign		\$ 25,000	
Carryover FY16-17	\$ -		
Church Offering	\$ 3,600		
Share the Plate		\$ 3,000	
Collections (Weekly Offering)	\$ 3,600		
Donations to UUCU	\$ 3,050		
Ginny Christie's Gift	\$ 895	\$ 4,105	
MUUSAN Donations	\$ 1,500		
Peaceful Heart Sangha	\$ 1,200		
St. Mark's / Neighbor to Neighbor		\$ 560	
Donations	\$ 6,645		
Annual Auction	\$ 5,550		
Chocolate Auction	\$ 300		
CLYNK Bags	\$ 800		
Concerts	\$ 1,100		
Craig's List Sales	\$ 500		
Dances	\$ 400		
Hannaford Cards	\$ 4,500		
Holiday Fair	\$ 600		
Misc Fundraising	\$ 500		
Pie Sale	\$ 1,000		
Spring Bake Sale	\$ 250		
Yard Sale	\$ 1,500		
Fundraising	\$ 17,000		
Adams Trust	\$ 2,500		
Ballard Trust	\$ 8,000		
Endowment (Raymond James)	\$ 15,250		\$ 25,000
Future Facilities (Raymond James)	\$ 5,000		
Invested Funds	\$ 30,750		
Misc Income	\$ 1,200		
Move \$ - Savings to Ops	\$ 1,500		
Adult RE	\$ 50		
Coming of Age		\$ -	
Cookie Walk		\$ 150	
Other RE	\$ 680		
OWL program		\$ -	
Peace Jam conf reg fees		\$ 570	
Peace Jam Easter brunch		\$ 200	
Peace Jam other		\$ -	
Religious Exploration	\$ 730		
Rentals	\$ 3,250		
UUA-NER Dues		\$ 7,229	
Income TOTALS	\$ 216,775	\$ 50,814	\$ 25,000

\$25K Match in Ginny's honor

Ginny's gift added

b/c better wi-fi
UUA dues \$ paid by members

Operating Fund	Temporarily Restricted	Permanently Restricted
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EXPENSES

Administrative Expenses		
Bank Fees / ACH	\$	120
Computer Equip	\$	-
Contingency	\$	1,000
Copier Lease	\$	1,104
Copying / Printing	\$	300
Dues to UUA-NER	\$	7,229
Equip Maintenance	\$	1,000
MemInfo database	\$	150
Move to Savings	\$	-
Office Supplies	\$	900
Postage	\$	700
Publicity	\$	636
Telephone & Internet	\$	2,688
Web - prof design svcs	\$	540
Web - DreamHost	\$	150
Admin Expenses TOTAL	\$	16,517

\$ 7,229

\$

14,457

Facilities / Occupancy		
B&G - Bldg Sppls & Maintenance	\$	5,000
Capital Maint & Improvements (improve wireless access)	\$	3,105
Electricity	\$	2,600
Heat	\$	6,000
KSB Loan (heat sys conv)	\$	3,346
Property Ins (\$1K deductible)	\$	4,503
Security System	\$	360
Snow Removal	\$	1,700
Water / Sewer / Stormwater	\$	1,255
Facilities / Occupancy TOTAL	\$	24,764

Personnel

Contract Staff		
Bookkeeper (payroll and taxes)	\$	1,250
Cleaning Service	\$	9,048
Events Sexton	\$	125
Nursery Care	\$	1,450
Other / Intern / Pastoral Care	\$	200
Pianists	\$	5,300
Small Group Ministry Coordinator	\$	-
Summer Spirit Play Helpers	\$	240
UUCCOO Director	\$	1,000
Contract Staff TOTAL	\$	18,613

increased from \$500

	Operating Fund	Temporarily Restricted	Permanently Restricted
Church Staff			
Minister			
In Lieu of FICA	\$ 5,164		
Insurances	\$ 13,004		
Prof Expenses	\$ 6,750		
Retirement	\$ 6,750		
Salary & Housing	\$ 67,500		
Minister TOTAL	\$ 99,168		
Music Director			
Prof Expenses	\$ 100		
Salary	\$ 4,413		
Music Director TOTAL	\$ 4,513		
Office Administrator			
Insurances	\$ -		
Prof Expenses	\$ 50		
Retirement	\$ 2,246		
Salary (Standard)	\$ 22,464		
Office Admin TOTAL	\$ 24,760		
RE Sunday Coordinator			
Insurances	\$ -		
Prof Expenses	\$ 500		
Retirement	\$ -		
Salary	\$ 6,821		
RE Sunday Coord TOTAL	\$ 7,321		
RE Youth Advisor			
Insurances	\$ -		
Prof Expenses	\$ 500		
Retirement	\$ -		
Salary	\$ 5,370		
RE Youth Advisor TOTAL	\$ 5,870		
Church Staff TOTAL	\$ 141,632		
FICA 7.65% (Soc Sec 6.2% + Medicare 1.45%)	\$ 2,989		
Workers Comp	\$ 1,551		
Personnel Total	\$ 164,785		
Program			
Adult RE	\$ 400		
Annual Appeal (incl postage)	\$ 100		
Finance Discussion (incl food)	\$ 100		
Pledge Drive expenses	\$ 400		
Finance & Stewardship	\$ 600		
Flowers / Worship Items	\$ 400		
Event Supplies	\$ 50		
Publicity	\$ 350		
Fundraising	\$ 400		

adding 2% COLA

Increase pay to \$16/hr & add 3 hrs/wk

adding 2% COLA

adding 2% COLA

	Operating Fund	Temporarily Restricted	Permanently Restricted
History	\$ 50		
Hospitality	\$ 600		
Leadership Dev & Training	\$ 250		
Leadership Retreat	\$ 300		
GA scholarships	\$ -		
Leadership	\$ 550		
Membership & Growth	\$ 500		
Minister's Discretionary	\$ 520		
Choir Music	\$ 400		
Guest Musicians	\$ 300		
Piano repair	\$ -		
Piano tuning	\$ 240		
Music	\$ 940		
Outreach - to support UU growth in wider community	\$ -		
Pastoral Care Associates	\$ 200		
Background Checks	\$ 175		
Coming of Age		\$ -	
Cookie Walk (donation to org)		\$ 150	
Faith Cafés (10 months)		\$ 1,000	
OWL (Our Whole Lives)	\$ 500	\$ -	
Peace Jam	\$ 650	\$ 770	
Sunday RE Classes & Spirit Play	\$ 1,100		
Teacher Training	\$ 200		
Religious Exploration	\$ 2,625		
Small Group Ministry	\$ 500		
Social Activities	\$ 225		
Social Justice Miscellaneous	\$ 200		
Share the Plate donations		\$ 3,000	
St. Mark's / Neighbor-to-Neighbor	\$ 1,000	\$ 560	
Social Justice	\$ 1,200		
Worship	\$ 1,000		
Program Subtotal	\$ 10,710		

EXPENSE TOTALS	\$ 216,775	\$ 15,814	\$ -
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Total Income	\$216,775
Total Expense	\$216,775
End of Year Balance	(\$0)